

**Re-Advertisement**  
**Terms of Reference for the post of 'Research Associate' at**  
**Centre for Child rights, NLUJA, Assam**

<b>SL. NO.</b>	<b>NAME OF POST</b>	<b>NUMBER OF POST(S), PAY SCALE AND QUALIFICATIONS</b>
<b>1</b>	<b>RESEARCH ASSOCIATE</b>	<p><b>Number of Posts:</b> 1 (One)</p> <p><b>Remuneration:</b> Rs. 45,000/- per month (Consolidated) + TA/ DA/Other allowances, as admissible under the Rule.</p> <p><b>Essential Qualifications:</b></p> <ol style="list-style-type: none"><li>1. Master Degree in Law/Post Graduate, Masters in Humanities and Social Sciences</li><li>2. Two years of working experience in a child/ human rights organisation, with direct experience of working with Communities and stakeholders.</li></ol> <p><b>Other Qualifications</b></p> <ol style="list-style-type: none"><li>1. Proven experience and knowledge of working on at least 3 of the following thematic areas of child rights:<ol style="list-style-type: none"><li>a) Child Protection systems and services, with a focus on JJ Act, POCSO Act, PCMA, CPCR Act, CLPR Act, ITPA, PLA, IPC, Family Laws, Alternative Care;</li><li>b) Child Education, with a focus on RTE Act, and schemes such as SSA, RMSA, KGBV, etc;</li><li>c) Adolescent Development and Participation (ADAP), with a focus on gender and sexuality;</li><li>d) Child Health and Nutrition, with a focus on experience in working within the ICDS programme;</li><li>e) Children affected by conflict and natural disasters, with a focus on Disaster Risk Reduction (DRR) and Child Protection in Emergencies (CPiE);</li><li>f) Mental health with a focus on psycho- social support to Children vulnerable and victims of violence and exploitation.</li><li>g) Children with disability, with a focus on PWD Act.</li></ol></li></ol>



2. Knowledge for various national and international frameworks, legislation and schemes related to child rights is a must.
3. Good verbal and non-verbal communication skills in English and Hindi. Preference will be given to those who can speak and understand Assamese and has working knowledge of child/ Human rights issues in Assam and North East.
4. Having people's skills, with natural ability and willingness to engage with a variety of stakeholders at various levels;
5. The candidate should be willing to take up regular overnight travel to various districts of Assam and if required, North East and rest of India.
6. The candidate should have good communication skills to be able to build strong and sustainable institutional relationship between NLUJA Assam and concerned agencies and stakeholders;
7. Expert in Internet, MS Office and other desktop/ mobile based technologies.
8. Should have proven experience of facilitating training, report writing and presenting PPTs, organising conferences/ seminars and events, arranging logistics and travel, facilitating visits, etc.
9. Have proven skills of secondary data analysis and data Management on social sector programming, with a focus on child rights.

**Responsibilities:**

1. Organise and facilitate various trainings, events, seminars, conferences, visits on key child rights issues as thematically allocated by CCR, NLUJA, Assam;
2. Liaise with UN agencies, other donors and support/collaborating agencies for timely and effective implementation of all planned activities of CCR;
3. Prepare various concept notes, thematic papers, presentations, programme schedules, reports, etc. as and when asked;
4. Any other responsibility provided by NLUJA, Assam.
5. Should be able to work beyond regular hours and sometime over weekends if required.

## GENERAL INSTRUCTIONS

1. All appointments will be made on a contractual basis for a period of Twelve Months, subject to extension based on performance.
2. Applicants must be skilled in the usage of computer.
3. Applicants must fill the Application Form in prescribed format available in the University website or Devnetjobsindia.org.
4. Applicants for the posts of Research Associate must send their Application Form along with a Letter of Intent.
5. Soft copy of the Application Form (*without testimonials*) should be mailed to [ccr@nluassam.ac.in](mailto:ccr@nluassam.ac.in).
6. Subject line of the mail should clearly mention '***Application for The Post of Research Associate***'.
7. Hard copy of Application Form along with Testimonials should be sent to:  
To The Registrar,  
National Law University & Judicial Academy, Assam  
Hajo Road, Amingaon, Dist: Kamrup, Guwahati-781031, Assam.
8. Hard copy Applications without testimonials will be rejected summarily.
9. The Application in Soft Copy and Hard Copy must reach on or before **23<sup>rd</sup> June, 2018**.
10. For any query the Applicant may contact through mail to 'The Programme Manager, Centre for Child Rights', at [ccr@nluassam.ac.in](mailto:ccr@nluassam.ac.in).
11. Applicants who have already applied for this position previously, needn't apply again.

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